



**Our Lady of Mt Carmel School**  
**Annual Report to the School Community for 2022**  
*Presented for the Annual Community Meeting (held 17<sup>th</sup> February, 2023)*

**Annual General Meeting of School Advisory Council for 2022**

**School Advisory Council Chairperson's Report**  
*Mr David Tropiano*

Thank you to everyone for coming tonight to our Annual Community Meeting. Firstly, on behalf of the School Advisory Council, I would like to thank our School Advisory Council members along with our Parents and Friends Executive who attend meetings and do the work behind the scenes to support our school. We have no turnovers for our School Advisory Council members and therefore do not need to hold any elections this year so thank you to all of you.

Our Treasurer's Report will inform you that the school continues to sit in a sound position financially. This year we managed to complete a number of projects that were planned and this was in part due to the work completed by Dale Schulz who commenced work with us this year. I am sure you have seen the wonderful work he has already done within our grounds; they are looking brilliant. Some of this work included our Kindy/Pre-Primary/Year One classroom being refurbished, and their playground landscaped. The hall cupboards were fitted by Dale and the grounds now have a number of newly planted fruit trees and gardens for the children to enjoy. We have had our new garden shed installed at the edge of the playground and now have a useful shed for storage in the form of the old shed. The school has continued to update our iPads for all students along with staff devices as part of our Technology Plan.

Thank you to Miss Jill and all of the staff at OLMC in 2022 who have continued to work hard to educate our children and to keep them happy to come to school each day. We are very lucky to have such experienced staff here in our small rural school. The staff have remained constant for the year with no turnovers for 2023 and we are very fortunate for this to happen and to keep the schooling stable for all the children.

On behalf of the School Advisory Council, I would like to wish you all the best for 2023.

Kind regards,  
David Tropiano

# School Advisory Council Treasurer's Report

*Mrs Rebecca Dean*

Our budget for 2022 was set to run to a surplus. As per each year, the majority of our income was spent on staff wages, then the usual areas of then the general areas of Utilities, Maintenance, Improvements, Furniture and Fittings, Plant and Equipment, Gardens and Grounds, Technology and provision of curriculum programs and resources. Our spending remained within budget for staffing and all general areas.

Areas of refurbishment completed within 2022 included:

- New garden shed – installation and fitted with shelving/racking, storage for chemicals
- Old garden shed converted to storage area
- Total refurbishment of K/P/1 classroom including:
  - New lino floor covering
  - New cabinetry, shelving
  - New toilets, plumbing and new stall doors
  - Cabinetry and tiling in kitchen
  - Painting throughout
- New carpet for library
- Extra Cabinetry in hall to store resources
- Painting of verandah poles
- Flywire doors fitted to Therapy Room, Art Room, Hall
- Flywire screens and doors fitted to Admin building doors and windows
- New security screens fitted to front door and surrounds of Admin building
- New backboards for basketball court
- New desks for Yr 2-6 with whiteboard surfaces

## Gardens

- Landscaping of garden in K/P/1 outdoor area
- Installation of chemical containers and planting of fruit trees
- Planting of mature trees

## Technology

- Continued Technology Plan with purchase of 20 new iPads for students
- 5 Laptops for staff devices

**Total Recurrent and Capital Income for 2022** \$1 835 303.00

**Total Recurrent Expenditure for 2022** \$1 387 728.00

**Surplus before Amortisation and Depreciation** \$ 447 575.00

**Surplus after Amortisation and Depreciation** \$ 369 494.00

## Cash in Bank as at 31<sup>st</sup> December 2022

Operating Account	\$1 096 566.24
12 Months Term Deposit	\$ 92 819.81
Cash Management Account	\$ 129 837.72
Presentation Sisters (12 month deposit)	\$ 239 137.26
Total	\$1 558 361.03

## Initial Budget for 2023

Our Initial budget for 2023 was submitted and is forecast to run to a surplus but not as much as last year. The main reason for this will be the purchase and installation of our new playground.

### Forecast Capital Expenditure for 2023

IT	\$61 500
Furniture and Fittings	\$73 000
Plant & Equipment	\$102 000

- Furniture and Fittings (Doors, cabinetry, carpet, blinds, windows, glass doors)
- Plant and Equipment (Spray rig, playground, shade sail)
- IT (MacBooks, iPads, switches, wiring and data points)

We have continued to allocate enough money to continue with areas of refurbishment, ongoing maintenance and gardens and grounds across the school.

Our biggest upgrade in 2023 will be our new playground.

### Initial Budget Figures for 2023

Total Recurrent Income	\$1 666 102.00
Capital Income	\$ 4 398.00
Total Recurrent & Capital income	\$1 670 500.00
Total Expenditure	\$1 551 814.00
Surplus before Depreciation	\$ 118 636.00
Depreciation	\$ 76 428.00
Net Movement Surplus	\$ 42 258.00

### Fees

There has been a 5% decrease in fees for 2023 in line with CEWA's recommendations.



## Annual General Meeting of Parents and Friends Association for 2022

### P&F President's Report

*Mrs Megan Curtis in place of Mr Philip Rumble*

Welcome to both new and old families to the school this year.

Thank you to Phil Rumble for being President for the past 2 years.

Whilst 2022 was another quiet year for the P&F due to COVID restrictions, we still managed to raise just over \$6500.

Thank you to everyone that helped with fundraising last year with the events we held and a special thanks to CRT in Mullewa for their \$2000 grant.

The P&F held one meeting and one Special General Meeting last year in Term 3 with a great attendance.

We also held a busy bee in Term 3 – thank you to Dale Schulz and the Dads that helped.

The P&F is still in a good financial position with just over \$38 000 in the bank.

Our first meeting for the year will be confirmed this week. Everyone is always welcome to attend.

## **P&F Treasurer's Report for 2022**

*Mrs Belynda Mills*

**Opening Bank Balance as at 1<sup>st</sup> March 2022      \$31, 840.84**

### **Income**

Footy Tipping	\$2,100 (Profit after costs)
CRT Grant	\$2,000
Rodeo Breakfast	\$1,692.20 (Profit after costs)
Tuckshop	\$131.50 (Profit after costs)
Easter Egg Raffle	\$673 (Profit after costs)
Anzac Day Breakfast	\$300
Mothers Day Stall	\$194 (Profit after costs)
Interest	\$1.52
<b>TOTAL INCOME</b>	<b>\$7,092.22</b>

### **Expenses**

Catholic schools affiliation fee	\$247.50
<b>TOTAL EXPENSES</b>	<b>\$247.50</b>

**Closing Bank Balance as at 31<sup>st</sup> July 2022      \$38,635.56**

*Unbanked from footy tipping*      \$50

**TOTAL BALANCE      \$38,685.56**

### **Notes**

Footy tipping end of season prize money still to be paid = \$850



## **Principal's Report for 2022**

*Ms Jill Hollands*

Our year of 2022 began with a renewed hope of things returning to normal after the COVID interruptions of the years prior, but the early restrictions meant some events had to be cancelled. OLMC managed to not be affected by COVID for almost a term. Around the school site, contact tracing, ventilation improvements, wellbeing calls and COVID testing and tracing became the norm. When it did hit, it affected the health of many staff members at the same time; we are very proud to say all classes kept running and student learning

remained uninterrupted. A special mention needs to be made to the OLMC staff who worked together in a variety of different roles to ensure this occurred.

A special thank you to all the parents and families who allowed the school to get on with their most important task; quality learning and the children's health and wellbeing remained at the forefront at all times. My time as Principal leading the school through COVID was rarely interrupted by parental concerns; a reflection I believe of the respect and trust you hold in our caring staff.

OLMC enjoyed a happy year with most events being able to eventually run smoothly. The students continue to work and play together under their Student Code of Conduct and guided by our school values of the Fruit of the Spirit. Everything we do is grounded in creating and maintaining a safe, predictable, supportive and orderly school environment so students can enter their classrooms each day ready to learn.

We continued with our refurbishment and maintenance plans across the year with the support of our new groundsman, Mr Dale Schulz, who has worked tirelessly to produce a beautiful school setting for the students to enjoy and appreciate.

Father Robert continued to lead us with the Sacramental life of the school and has always been fully supportive of adapting our Catholic practices to suit our remote and small school context, always in a liturgically correct way.

We were one of the few Catholic schools in our diocese to retain a completely stable staff for 2023 and this says a lot about our school environment and the students and families within our community. Happy students is what we are always aiming for, underpinned by our drive and desire to be a school that is flourishing; where children are not just being, but feel a sense of belonging to a school community they care about, and participate within. A special thank you to parents for sending the children to school each day ready to learn. Thank you to our School Advisory Council and Parents and Friends members who are committed to providing our children with more than just what is expected. Immense thanks to our committed staff who often worked above and beyond what was required, especially during the interruptions of COVID, who always kept the child at the centre of their work.

To conclude my report last year I reminded everyone of our school mission statement – “With a pioneering spirit, Our Lady of Mt Carmel aspires to foster Christian harmony, living with each other and the environment” and I hope this continues to ring true for many more years to come.

God bless.  
Jill Hollands  
Principal

## Review of Catholic School Improvement Plan for 2022

Area Focus	Goal	Outcomes
<b>Catholic Identity</b>	Practice prayer with staff and students as a tool for awareness of God in their lives.	Practice time is occurring every Tuesday morning with staff and every Wednesday morning with staff and students.
<b>Education</b>	Use the maths assessment data to ensure the teaching of mathematics is targeted to individual levels.	Students in Years 1 to 3 completed the Mathematics Assessment Interview at the start of the year which provided teachers with diagnostic data. Students in the Year 5/6 mathematics class displayed progress in their Brightpath mathematics assessments. We will continue to work on targeting the needs of the students in the Year 3/4 class.
<b>Community</b>	Develop and implement a set of Health and Wellbeing Guidelines and Procedures for staff and students.  Develop a set of Mullewa based Acknowledgment to Country documents.	The mindful sessions are timetabled and completed when possible. The use of the character strengths vocabulary is beginning to be evident throughout the school with staff and students.  The K/P/1 class are using a Mullewa based Acknowledgment to Country in their classroom.  We will continue to make a Mullewa based Acknowledgment to Country for the 3/4 and 5/6 classes.
<b>Stewardship</b>	Refurbish the Early Years classroom and wet area.	The refurbishment has been completed and we have adhered to the NQS.

# Catholic School Improvement Planning for 2023

(see school website [www.olmc.wa.edu.au](http://www.olmc.wa.edu.au))

CATHOLIC IDENTITY Inspiring Christ-centred Leaders					
Improvement Goals	Relevant Actions	Timeframe	Resources	Success Indicators	Monitoring Process and Progress
<i>Performance &amp; development goal to be achieved (stated simply).</i>	<i>What actions will we take to achieve the goal?</i>	<i>What are the timeframe milestones? Timeframe within which the goal will be achieved.</i>	<i>Support/resources that will be required to achieve the goal. Key school-based personnel who will be engaged.</i>	<i>How will we know we have been successful (quantitative and measurable)?</i>	<i>Who is the staff member who will ensure we are on track and have not taken our eyes off the goals? When/how regularly will this be done? How will this be done?</i>
Students will be rewarded for demonstrating the Fruit of the Spirit behaviours, in order to promote and support the Student Code of Conduct and Positive Behaviours for Learning.	Timetable time to present each reward to students.	Every three weeks throughout the year, starting in term 1.	Sheep tags with the Fruits of the Spirit written on them. Fruit of the Spirit bands.	Students are demonstrating the Fruits of the Spirit throughout the school. Students have received Fruit of the Spirit rewards.	RE Coordinator Jill Hollands Tracey Messina

EDUCATION Catholic Schools of Excellence					
Improvement Goals	Relevant Actions	Timeframe	Resources	Success Indicators	Monitoring Process and Progress
<i>Performance &amp; development goal to be achieved (stated simply).</i>	<i>What actions will we take to achieve the goal?</i>	<i>What are the timeframe milestones? Timeframe within which the goal will be achieved.</i>	<i>Support/resources that will be required to achieve the goal. Key school-based personnel who will be engaged.</i>	<i>How will we know we have been successful (quantitative and measurable)?</i>	<i>Who is the staff member who will ensure we are on track and have not taken our eyes off the goals? When/how regularly will this be done? How will this be done?</i>
All staff will learn strategies to keep students engaged and learn how to support them to have an improved capacity for school achievement.	All staff will participate in professional development on the Berry Street Education Model (BSEM).	Starting in term 1 and continuing throughout the year.	Leonora Tunbridge, Jackie McMahon. Berry Street resources	Staff have implemented a morning sharing circle. Staff are using brain breaks throughout each day.	Classroom teachers. Leadership team.

COMMUNITY Catholic Pastoral Communities					
Improvement Goals	Relevant Actions	Timeframe	Resources	Success Indicators	Monitoring Process and Progress
<i>Performance &amp; development goal to be achieved (stated simply).</i>	<i>What actions will we take to achieve the goal?</i>	<i>What are the timeframe milestones? Timeframe within which the goal will be achieved.</i>	<i>Support/resources that will be required to achieve the goal. Key school-based personnel who will be engaged.</i>	<i>How will we know we have been successful (quantitative and measurable)?</i>	<i>Who is the staff member who will ensure we are on track and have not taken our eyes off the goals? When/how regularly will this be done? How will this be done?</i>

		<i>the goal will be achieved.</i>		<i>(quantitative and measurable)?</i>	<i>taken our eyes off the goals? When/how regularly will this be done? How will this be done?</i>
The school will have a health and wellbeing coordinator in the school to promote staff and student mental health and wellbeing.	Employ a health and wellbeing coordinator. Establish the role and responsibilities for the officer. Timetable time for the officer to meet with identified students in need.	Begin the sessions early in Term 1.	Allowance in the budget to pay for the position. Health and wellbeing coordinator. Health and wellbeing guidelines and procedures.	Staff and students feel their health and wellbeing is being supported.	Leadership team, Health and Wellbeing coordinator.

<h2 style="text-align: center;">STEWARDSHIP</h2> <p style="text-align: center;">Accessible, Affordable and Sustainable System of Schools</p>					
Improvement Goals	Relevant Actions	Timeframe	Resources	Success Indicators	Monitoring Process and Progress
<i>Performance &amp; development goal to be achieved (stated simply).</i>	<i>What actions will we take to achieve the goal?</i>	<i>What are the timeframe milestones? Timeframe within which the goal will be achieved.</i>	<i>Support/resources that will be required to achieve the goal. Key school-based personnel who will be engaged.</i>	<i>How will we know we have been successful (quantitative and measurable)?</i>	<i>Who is the staff member who will ensure we are on track and have not taken our eyes off the goals? When/how regularly will this be done? How will this be done?</i>
Refurbish the playground and create a contemporary outdoor play area in order to utilise the physical environment.	Purchase and install two new playground structures.	Completion by the end of the term two holidays.	Funding to purchase the playgrounds. Leadership team, maintenance team, grounds person and installers.	The playgrounds have been installed and the students are using them.	Leadership team, maintenance team.