



Our Lady of Mt Carmel School
Annual Report to the School Community for 2021
Presented for the Annual Community Meeting (held in February, 2022)

Annual General Meeting of School Advisory Council for 2021

School Advisory Council Chairperson's Report

Firstly, on behalf of the School Advisory Council, I would like to acknowledge Miss Jill and her staff for the tremendous amount of effort and care that they have put into educating our children this year. Their dedication and passion for the school is apparent every time I enter the school.

School events in 2022 were not entirely disrupted by COVID but the school faced dealing with damage inflicted by Cyclone Seroja. This included a new ceiling being installed in the Administration Building, and one of our teacher houses needed demolishing. Plans for the erection of a new teacher house on this block are currently in progress under the control of CEWA.

Regardless of the delay from works surrounding Cyclone Seroja, the school managed to complete most of the refurbishments it had planned and allocated money to, for 2021. To go with this, the school is still currently sitting in a sound financial position for 2022. We have a number of thank you's to be given to both staff and parent helpers who are leaving us this year.

Staff

Penny Cream has been at OLMC for a number of years both as a class teacher and a specialist teacher in Arts, Languages and Religious Education.

Angela Murray, classroom teacher, has been at our school for two years starting with the K/P/1 class and then the Yr 4/5/6.

Rob Murray came as a package deal with Angela and is the man responsible for making our grounds and school look so amazing, including the stage we have been able to use for our end of year concerts. Rob also took on the Vice President's role on the P&F.

P&F Association

Our P&F is losing Brendan Weir, who was the President for a number of years and was instrumental in organising all the Busy Bees.

School Advisory Council

Rod Messina has been a member of the School Advisory Council for a number of years and took on the role as Chairperson for the last four years.

Sarat Bainbridge has been on the School Advisory Council since 2011 and during part of that time she held the important position as Treasurer.

Melinda Weir joined the School Advisory Council in 2012, during part of this time she has been the Secretary.

Rachael Swift has been on the School Advisory Council for four years as the P&F Representative.

Once again, on behalf of the School Advisory Council, I would like to thank all these people for the time, effort and care that they put in to helping the school run successfully.

On behalf of the School Advisory Council, I would like to wish you all the best for 2022.

Kind regards,

David Tropiano

School Advisory Council Treasurer's Report

We began our 2021 year with a budget predicted to end up with a surplus. As usual most of the income for the year was spent on staff wages, then the general areas of Utilities, Maintenance, Improvements, Furniture and Fittings, Plant and Equipment, Gardens and Grounds, Technology and provision of curriculum programs and resources. We managed to run within our budget for all areas and our final overall result at end of December, 2021 was a generous surplus.

Cyclone Seroja managed to derail some of the works planned for the year and the school is still awaiting the construction of our teacher house in Maitland Road that was demolished after the cyclone. Works otherwise completed within the school across the year included:

- New glass classroom doors installed to all classrooms, spare rooms and library
- New glass doors installed to Therapy Room, Art Room and north wall of Hall
- Purchase and installation of stainless steel outdoor sinks for each classroom
- Stainless steel sink and bench for Art Room including tiling of wet area
- Interior painting of whole Administration Building completed
- New cabinetry installed in hall to house music, maths and games resources

Our 2022 Budget has been submitted and is forecast to also run at a surplus for the year. As with each budget the required money has been allocated to the areas of Staff wages, Utilities, Maintenance, Improvements, Furniture and Fittings, Plant and Equipment, Gardens and Grounds, Technology and provision of curriculum programs and resources. Allocation of finances for the ongoing completion of our school's Maintenance Plan, Painting Plan and Technology Plan has been included. Works forecast for 2022 include:

- New garden shed to be erected
- Flywire doors to enhance glass doors in Art Room, Therapy Room and Hallway
- Flyscreens for Administration building
- New air conditioner installed in Therapy Room
- Painting of Therapy Room
- Refurbishment of K/P/1 room including wet areas, toilets, kitchen and painting
- Ongoing works across school of Painting Plan (K/P/1 classroom)
- Cabinetry for Administration building (Uniform and Medical cupboards)
- Upgrades to technology as needed
- Possible upgrades to air conditioning as per school's Maintenance Plan

- Possible upgrade to security for Administration building

Fees have been increased for 2022 by 2% in line with CEWA's recommendations

Finance Report December 2021

INCOME

- Miscellaneous Income \$9 500.00
- Small amounts from Uniform Shop
- No State Government Grants
- Australian Government Grants (increase in allocation) \$38 251:00
- Capital Income (nothing in December)
- Total Gain on disposal of fixed assets (school vehicle) \$7 908:00

Total Recurrent and Capital Income to date \$1 778 395.00

EXPENDITURE

Expenditure in General

- Usual expenditure as expected
- Month of December – no discrepancies other than caretaking and cleaning (includes supplies purchased for 2022) but across year this ran well under budget
- Across year for 2021
 - Over budget in area of Teacher Assistant but overall our Total Employee Benefits are running well under budget
 - Gardens & Grounds continue to run over – K/P/1 garden refurbished – possibly not enough money allocated
 - Insurance ran over due to premiums for 2022 paid in December rather than held over until January. This doubled the amount that had been budgeted for
 - Doubtful Debts – no allocation had been made in this code in the initial budget, therefore this has run over budget with unpaid school fees at end of 2021
 - ICT Levy – this amount issued by CEWA at end of year was a larger amount than we had been informed of within the Initial Budget communications

Total Recurrent Expenditure \$1 380 779.00

Surplus/(Deficit) before Amortisation and Depreciation \$ 397 617.00

Surplus/Deficit after Amortisation and Depreciation \$ 317 664.00

Cash in Bank as at 31st December, 2021

Accounts	Total
Operating Account	\$ 758 932.43
12 Months Term Deposit	\$ 92 038.75
Cash Management Account	\$ 129 311.06
Presentation Sisters (12 months Term Deposit)	\$ 238 422.10
Total	\$1 218 704.34

Submission of Budget for 2022

Total Recurrent Income	\$1 688 074
Capital Income	\$ 5 101
Total Recurrent & Capital income	\$1 693 175
Total Expenditure	\$1 466 795
Surplus before Depreciation	\$ 226 380
Depreciation	\$ 88 835
Net Movement Surplus	\$ 137 544
Cash Reserves in Bank as at 31/12/21	\$1 218 704.34

Forecast Capital Expenditure

IT	\$20 000
Furniture and Fittings	\$40 000
Fixed Assets	\$
Maintenance (Gardens & Grounds)	\$
Plant & Equipment	\$28 500
Improvements	\$60 000

As recommended by CEWA, school fees will have a 2% increase



Annual General Meeting of the P&F Association

P&F President Report

Last year's COVID-19 restrictions and ongoing uncertainty made it challenging for the P&F to fundraise and we were unable to hold our Quiz Night which is usually our major fundraiser.

We did however raise just over \$1,500 from our Mother's Day & Father's Day stalls and the Easter Egg raffle. A big thank you to Jen Critch and Melinda Weir who have organised these stalls for many years.

Our Footy Tipping competition was once again successful with 50 tippers in the competition and fundraising \$850.

We held 4 tuckshops during the year which the kids thoroughly enjoyed. Thank you to Pip Rumble and Miki Keeffe for helping out.

Thank you to the Mullewa Community Group and Sandra Carr MLC for their very kind donations.

We had several busy bees throughout the year. Thank you to Rob Murray for organising these and the parents who helped out.

The P&F contributed a total of \$8,500 towards the classrooms, shade dome over the swings and school camp this year. The P&F have also committed to contributing \$10,000 towards shade outside the classrooms when this goes ahead in the future.

P&F Treasurer's Report for 2021

Bank Balance as at 28/02/2021 \$31,840.84

Profit

Stalls & Easter Egg Raffle	\$1,513.70
Footy Tipping	\$850
Donations	\$485
Tuckshop	\$310.25
Interest	\$5.95
TOTAL	\$3,164.90

Expenses

Shade dome over swings	\$5,000
Classroom contributions	\$2,500
School camp	\$1,000
Xmas Concert	\$220.20
Catholic Schools affiliation fee	\$269.50
Bank fees	\$15

TOTAL \$9,004.70

Principal's Report for 2021

Our Lady of Mt Carmel School always has the child as its focus, and decisions and actions that occur within our school community are all about creating a strong, safe and supportive environment for the children of Mullewa.

As a staff, we have continued to work toward creating a strong learning environment at Our Lady of Mt Carmel, and in particular our belief in providing differentiated instruction to all students, targeted at their point of need. To this end, the teachers and teaching assistants in the classroom have continued to develop their skills around working in small groups and gaining confidence in developing plans and programs that cater to this type of teaching. Of particular focus has been the collection and use of data for each student, ensuring this evidence is assisting to identify the needs of each child.

A special mention to our office staff who have worked hard transitioning to new modes of operation, both in administration and finance, to keep us running efficiently. I thank all of the staff for the role they play in creating the positive learning environment that exists within the school, and in particular the strong pastoral care they provide, especially around the fostering of a nurturing, safe environment for all of the students.

Our school motto "Love One Another" continues to drive all that we do, along with our use of the "Fruit of the Spirit" as a value system underpinning the students' use of their Code of Conduct and Positive Behaviours for Learning.

The students have been supported in their faith through the presence of Father Robert around the school, and in their Prayer Services and school Masses. Students in Year 3 had the chance to receive the Sacrament of Reconciliation and Year 5 and 6 students received the Sacrament of Confirmation with Bishop Michael present to administer this important Sacrament of Initiation.

The School Advisory Council have made financial decisions on a number of refurbishments around the school that have enhanced the learning environments for the students. The work of the P&F Association allows the school to purchase extra resources to build on these learning environments. I thank both groups for their ongoing support and commitment to our school. In particular, I wish to thank Rodney Messina, Sarat Bainbridge and Melinda Weir for the long-term commitment they made to their roles of Chairperson, Treasurer and Secretary respectively, and especially to ensuring the students of Our Lady of Mt Carmel were provided with the best learning environment possible to them.

Finally, thank you to the parents. Without the support from home, we are unable to achieve each child's full potential and we are appreciative of the resilient, respectful children who arrive at school each day, positive and ready to learn.

Our school mission statement developed by our community many years ago, reads as "With a pioneering spirit, Our Lady of Mt Carmel aspires to foster Christian harmony, living with each other and the environment" and in 2021 we continued to pay homage to these words.

God Bless
Jill Hollands
Principal

Review of 2021 School Improvement Plan

Area Focus	Aim	Outcomes
Curriculum Plan Focus	To develop relevant scope and sequences for Literacy and Numeracy in our new Multi Age Classrooms.	Teachers reviewed the curriculum and identified the key outcomes of literacy and numeracy for each student in their class (including those on IEP's). Classroom teachers created and used relevant scope and sequences for their students, each term.
Early Years Focus	Implement the Skills for Life Project	Staff received appropriate training and support to develop Occupational and Speech therapy goals for the students who were identified as requiring assistance. Students that required skill and therapy sessions attended weekly sessions and demonstrated improvement in their communication and motor control.
Evangelisation Plan Focus	Increase the time students spend on prayer and mindfulness. Introduce at least four different ways to spend time in prayer or being mindful.	A weekly session was timetabled every Friday to teach the students about prayer and mindfulness with time to practice it. Students were introduced to at least four different ways to spend time in prayer or being mindful. Student reflection journals were created.

<p>Aboriginal Education Plan Focus</p>	<p>Each Aboriginal student at OLMC will have an up to date “My Story” document.</p>	<p>All staff shared and discussed our knowledge of each Aboriginal student to ensure we knew their family setting and any background information that we had. At our All Staff meetings the wellbeing of any student we had concerns about was discussed. Tracey invited all our Aboriginal families to complete a family tree picture.</p>
<p>Additional Focus</p>	<p>Develop a process to ensure all staff undertake Performance Enhancement.</p>	<p>All staff completed the performance enhancement process. A Personal Improvement Plan was established for teaching staff. A Professional Growth Plan was established for Education Assistants and Office staff.</p>

Catholic School Improvement Planning for 2022
(see school website www.olmc.wa.edu.au)